

Statement of Deficiencies

5309-A: Director or Designee on Site

Not Met

Findings/Corrections

5309.A. The center's director is not an on-site full time employee of the licensed location and there was not an on-site full time qualified Director Designee given responsibility for the operation of the center.

5311-A: Personnel Records

Not Met

Findings/Corrections

5311.A.1. The Provider did not have an application/staff information form to include the name, date of birth, address and telephone number, previous training/work experience, educational background, employee's start date for staff: foster grandparents.
5311.A.2. Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff: FOSTER GRANDPARENTS.
5311.A.3. The Provider did not have a job description for every position at the center for staff: FOSTER GRANDPARENTS.
5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for staff as follows: FOSTER GRANDPARENTS. Documentation of submission **was not** available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

5311-B: Extracurricular Personnel

Not Met

Findings/Corrections

5311.B.1. The Provider did not have documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, for extracurricular personnel: therapeutic professionals. Documentation of submission was not available prior to the individual being present in the center.

Note: Individuals employed by the school system may have on file at the center, a letter from the school system administrative staff documenting that a criminal record clearance has been obtained from Louisiana State Police.

5312-A: Orientation Training

Not Met

Findings/Corrections

5312.A. Orientation training did not include documentation of the 4 days supervised work with children for the following staff: FOSTER GRANDPARENTS.

5312-B: Quarterly Training

Not Met

Findings/Corrections

5312.B. Provider lacked documentation that the director conducted one staff training session each three month quarter consisting of dated minutes of the training sessions including training topics and signatures (not initials) of staff in attendance. Last documented meeting was held on DECEMBER 10, 2003.

5321-J: Daily Observation of Children

Not Met

Findings/Corrections

5321.J. The provider did not document observations noted on children who were observed for possible signs of illness, infections, bruises and injuries, physical condition, etc. upon arrival to the center. **Results including an explanation from parent and/or child failed to be documented.**

5331-E: Vehicle in Good Repair

Not Met

Findings/Corrections

5331.E. The Provider's vehicle was not maintained in good repair as evidenced by THE VEHICLES ARE NOT ON SITE AND, THEREFORE, WERE NOT ABLE TO BE INSPECTED..

Statement of Deficiencies

5331-H: Appropriate Driver's License

Not Met

Findings/Corrections

5331.H. The Provider lacked documentation that all individuals who drive vehicles to transport the children have a copy of a valid appropriate Louisiana driver's license.

5331-I: Liability Insurance

Not Met

Findings/Corrections

5331.I. The Provider lacked documentation of current commercial liability insurance for the operation of the vehicle(s) to ensure medical coverage for children in the event of accident or injury. Documentation shall consist of the insurance policy or current binder that includes the name of the child care facility, the name of the insurance company, policy number, period of coverage and the explanation of the coverage. UNABLE TO DOCUMENT AS THE BUS IS NOT ON SITE.

5331-J: Safety Inspection

Not Met

Findings/Corrections

5331.J. The Provider did not have a statement signed by the contract agency's representative verifying that the contracted vehicle used has a current safety inspection.